

Building Products Division Technical Director

GENERAL

Provide technical oversight to division staff and leadership in the areas of the ISO standards the division is accredited to, the product standards it is accredited to, and as necessary the applicable building codes. Coordinate the planning and implementation of test projects.

REPORTS TO

Reports to the Division VP, with additional oversight and direction of the President/ CEO.

QUALIFICATIONS

Education

- Master of Science degree in engineering, engineering mechanics, wood science, or similar, with additional advanced degrees a plus.

Experience

- Project management experience,
- Developing test plans and quotes,
- Technical report writing,
- Managing technical staff,
- Ability to work with and thoroughly understand relevant product standards,
- Working with a formal quality or business management system,
- Ability to communicate with all levels of a manufacturing company, especially their technical staff.

PRIMARY RESPONSIBILITIES

- Work with the Certification Director to supervise the implementation of certification, inspection, and testing policies and procedures,
- Use industry contacts to solicit specialty test projects,
- Help prepare and approve laboratory quotes and agreements,
- Oversee the creation of laboratory project work orders,
- Approve analysis of testing and inspection results and authorize laboratory and inspection reports,
- Plan proficiency testing for laboratories,
- Conduct certification reviews and make certification decisions,
- Conduct manufacturing evaluations, i.e., inspections/ audits and testing, when necessary,
- Conduct training and competency assessments of assigned technical and lab staff.

ADDITIONAL DUTIES

- Participate in industry technical committees.

COMPENSATION PACKAGE

- Full-time employment at Cottage Grove, WI office.
- Salary Range - \$80k - \$110k depending on experience and education.
- Health and Dental Insurance, plus disability insurance coverage
- 401k Program – max 4% match
- ESOP Participation – estimated annual contribution of 12%
- 10 paid sick days
- Paid vacation, with amount depending on experience.